



Open Call - InnoRenew CoE seeks Experts in Ukrainian policy, business development, and the construction sector

Rebuilding a better Ukraine via the New European Bauhaus (NEB) Academy

InnoRenew CoE is implementing the “Rebuilding a better Ukraine via the New European Bauhaus (NEB) Academy” project, supported by U-LEAD with Europe Programme, to define and create the conditions for the sustainable operation of a NEB Academy Hub(s) in Ukraine that can join the NEB Academy Alliance – a network of new NEB Academy Hubs that is organizing and developing the NEB Academy in Europe.

The NEB is a movement in Europe to engage citizens and construction sector professionals in defining and building a better built environment that is inclusive, sustainable, and beautiful. The NEB Academy is a developing system of training centres (hubs) that will create and deliver relevant trainings to a broad range of construction stakeholders including sector professionals, citizens, municipal workers, policy makers, creatives, and others who express interest. The NEB Academy Hub in Ukraine will transfer knowledge to and from the Academy to enrich its offerings and transfer best practices and state-of-the-art knowledge to Ukraine, with a special focus on supporting the rebuilding efforts.

To ensure national perspectives are centered in the project, we are hiring 3 national experts that will support us. We are searching for experts in the following areas:

- A. Policy and legislation in Ukraine
- B. Business law and models that are possible in Ukraine
- C. Construction practice in Ukraine

The main goal of the project is to define the business model, business plan and operating conditions of a successful and sustainable NEB Academy Hub in Ukraine. To do so, the project will examine current knowledge and needs related to the built environment and sustainable building practices, develop a network of relevant stakeholders in Ukraine and identify potential operators of the NEB Hub in Ukraine, provide initial trainings to future trainers to prepare them to train learners in Ukraine, develop a core





curriculum upon which the Hub can build its operations, and raise awareness about the NEB and the NEB Academy.

The foreseen activities and estimated time engagement for each expert are:

- A. Policy and legislation in Ukraine (70 days)
 - support in exploring and developing potential business models for the NEB Academy hub in Ukraine
 - support in reaching stakeholders and discussing the defined business model with them
 - support in defining a sustainable operating plan for the NEB Academy Hub in Ukraine
- B. Business law and models that are possible in Ukraine (55 days)
 - support in identifying and shaping potential business models for the NEB Academy Hub in Ukraine
 - support in developing and fine-tuning selected business models for the NEB Academy Hub in Ukraine
 - support in reaching relevant stakeholders and discussing the defined business model with them
 - support in defining a sustainable operating plan for the NEB Academy Hub in Ukraine
- C. Construction practice in Ukraine (64 days)
 - support in network building and identification of relevant stakeholders, including defining the knowledge gaps trainings should address
 - support in training future trainers and implementation of the first trainings by recruiting relevant stakeholders (public officials, construction industry stakeholders, creative sector, community representatives)

National experts will work closely with InnoRenew CoE Team members while working on the project.

Interested candidates should have:

- an advanced degree (Master's or equivalent and higher) or equivalent experience in a relevant field
- previous experience in a related field (at least 5 years), ideally business development experience
- deep knowledge of the situation and culture in Ukraine relevant to changing construction policy and practices, training and continuing education, international collaboration
- previous experience with short-term contract work
- Capability to work collaboratively on short deadlines.

Interested candidates should send their CVs and motivation letters (max 1 page) in English by July 15, 2024 to coe@innorenew.eu with subject line Ukraine – national expert. Please clearly indicate which of the 3 positions you are submitting your CV for.





For each position 1 expert will be hired. The work will be performed remotely, while evidence of working days will be required through timesheets, participation in (online) meetings, and content delivery.

InnoRenew CoE is a private not-for-profit research institute focused on improving sustainable built environments from an ecological and social/human perspective. Its work covers materials development and optimisation, building systems, architecture, engineering, health and social impacts, advanced manufacturing, and digitisation. InnoRenew CoE's interdisciplinary nature is complemented by its diverse staff, hailing from 20 countries. With these resources, the organisation contributes to developments in science, society, and industry.

InnoRenew CoE has been at the forefront of New European Bauhaus activities since its inception and has participated heavily in its development. It has been a key member of the Wood4Bauhaus alliance which has raised awareness about the benefits and availability of wood-based solutions for sustainable, beautiful, and inclusive buildings. It was a major contributor to the Horizon Europe – New European Bauhaus Nexus Report and now hosts the first pioneer hub of the New European Bauhaus Academy, the NEBA Pioneer (NEBAP) Hub of the University of Primorska.

U-LEAD with Europe: Local Empowerment, Accountability and Development Programme is a multi-donor action of the EU and its member states Germany, Poland, Denmark and Slovenia to support Ukraine on its path to strengthening local self-government. U-LEAD promotes transparent, accountable, resilient and responsive multi-level governance in Ukraine and empowers municipalities.



SAMPLE CONTRACT

InnoRenew CoE s sedežem v Izoli, Livade 6a, ki ga zastopa prof. dr. Andreja Kutnar, direktorica zavoda InnoRenew CoE (v nadaljevanju: InnoRenew CoE)
MŠ: 7233817000
DŠ: 65332547

in

Ime priimek, rojen/-a ____, s stalnim bivališčem na naslovu ____, davčna številka ____ (v nadaljevanju: pogodbenik)

sklepata naslednjo

PODJEMNO POGODBO

1. člen

Stranki ugotavljata, da:

- se s to pogodbo dogovorita o medsebojnih pravicah in obveznostih na podlagi opravljanja dela pogodbenika,
- da je zavod InnoRenew CoE prejel projekt, ki ga financira Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, Dag-Hammarskjöld-Weg 1 – 5, 65760 Eschborn, Nemčija (v nadaljevanju GIZ); številka sporazuma: 81307467; številka obdelave projekta: 19.2186.5-013.20,
- se delo, opravljeno po tej pogodbi financira iz zgoraj navedenih sredstev.

2. člen

Stranki s to pogodbo sklepata razmerje za opravljanje dela pogodbenika kot

(izberite eno od naslednjih možnosti).

- Ukrajinski nacionalni strokovnjak 1 – Strokovno znanje o politiki in zakonodaji na področju gradbeništva in prizadevanj za obnovo v Ukrajini za pomoč pri organizaciji osnovnih informacij in razvoju poslovnega modela.
- Ukrajinski nacionalni strokovnjak 2 – Strokovno znanje o poslovnem pravu in modelih, zlasti za javne ustanove za pomoč pri opredelitvi pravnih in poslovnih modelov NEBA.
- Ukrajinski nacionalni strokovnjak 3 – Strokovno znanje na področju arhitekture, gradbeništva in inženirstva, povezano z izvajanjem gradnje v

InnoRenew CoE, based in Izola, Livade 6a, represented by prof dr. Andreja Kutnar, director of InnoRenew CoE (hereinafter: InnoRenew CoE)

Registration number: 7233817000

Tax ID number: 65332547

And

Name and Last Name, born ____, with permanent residence at ____, tax number ____ (hereinafter: contracted expert)

enter into the following

SERVICE CONTRACT

Article 1

The parties establish that:

- this contract defines the mutual rights and responsibilities arising from the performance of work of the contracted expert
- the Institute InnoRenew CoE is a beneficiary of the grant funded by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, Dag-Hammarskjöld-Weg 1 – 5, 65760 Eschborn, Federal Republic of Germany (hereinafter referred to as 'GIZ'); Agreement number: 81307467; Project processing number: 19.2186.5-013.20
- the work done under this contract is financed under the grant named above.

Article 2

With this contract the contracting parties conclude a relationship for the work performed by the contracted expert as

(choose one of the following)

- Ukraine national expert 1 - Policy and legislation expertise related to construction and the rebuilding efforts in Ukraine to assist in organising background information and business model development.
- Ukraine national expert 2 - Business law and model expertise, especially for public benefit organisations to assist in defining the legal and business models for the NEBA Hub in Ukraine.
- Ukraine national expert 3 - Architecture, construction, engineering expertise related to construction implementation in Ukraine, to organise background information and assist in business model development.

<p>Ukrajini, za organizacijo informacij in pomoč pri razvoju poslovnega modela.</p> <p>Delovne naloge pogodbenika obsegajo predvsem:</p> <ul style="list-style-type: none"> - Svetovanje o trenutnem stanju dejavnosti v Ukrajini v zvezi s področjem strokovnosti strokovnjaka - Priprava dokumentacije in povzetkov informacij v zvezi s strokovnim področjem strokovnjaka - Udeležba na spletnih srečanjih in sodelovanje z InnoRenew CoE - Svetovanje o priložnostih in ovirah za uvedbo NEB Academy Hub v Ukrajini - Predlaganje rešitev za premagovanje ovir in izkoriščanje priložnosti, ki lahko vodijo do uspešnega in trajnostnega NEB Academy Huba v Ukrajini - Prispevati k poslovnemu modelu in operativnemu modlu NEB Academy Hub v Ukrajini - Pregledovanje in komentiranje materialov, povezanih s strokovnim področjem strokovnjaka - Pogodbenik bo najpozneje 15 dni po zaključku dela ali do 30. 9. 2024, karkoli nastopi prvo predložil poročilo o opravljenem delu, vključno s časovnicami, ki utemeljujejo število delovnih dni. 	<p>The work includes mainly the following duties:</p> <ul style="list-style-type: none"> - Advising on the current state of activities in Ukraine related to Expert's specialty area - Preparing documentation and summary information related to the Expert's specialty area - Attending online meetings and working collaboratively with InnoRenew CoE - Advising on opportunities and barriers to implementation of a NEB Academy Hub in Ukraine - Suggesting solutions to overcome barriers and take advantage of opportunities that can lead to a successful and sustainable NEB Academy Hub in Ukraine - To contribute to the business model and operating model of the NEB Academy Hub in Ukraine - Reviewing and commenting on materials related to the Expert's specialty area - The contracted expert will submit a report on the work carried out including timesheets justifying days of work no later than 15 days after completing their work or September 30th 2024, whichever is earliest.
<p style="text-align: center;">3. člen</p>	<p style="text-align: center;">Article 3</p>
<p>Pogodbenik bo delo opravljal na daljavo ter se udeleževal spletnih sestankov in sestankov na kraju samem, če to zahteva InnoRenew CoE.</p>	<p>The contracted expert shall carry out their work by teleworking and participating in online and onsite meetings if required by InnoRenew CoE.</p>
<p>Zaželjena je uporaba MS Teams. Pogodbeni strokovnjak je odgovoren za zagotovitev lastnih delovnih orodij in instrumentov (tj. računalnika, pisarniške programske opreme itd.).</p>	<p>The use of MS Teams is preferred. The contracted expert is responsible for providing their own working tools and instruments (i.e., computer, office software, etc.).</p>
<p style="text-align: center;">4. člen</p>	<p style="text-align: center;">Article 4</p>
<p>Pogodbenik je upravičen do naslednjih plačil:</p> <p>(izberite eno od naslednjih možnosti).</p> <p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 1: 240 EUR bruto na dan.</p>	<p>The expert is entitled of the following fees:</p> <p>(choose one of the following)</p> <p><input type="checkbox"/> Ukraine national expert 1: 240 EUR gross per day</p>

<p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 2: 280 EUR bruto na dan</p> <p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 3: 250 EUR bruto na dan.</p> <p>Za plačila veljajo naslednji pogoji:</p> <ul style="list-style-type: none"> - plačila se lahko uveljavlja samo za dneve, ki so utemeljeni s časovnicami, - plačilo se izplača le, če je pogodbenik opravil naloge, podrobno opredeljene v pogodbi, v predpisanih rokih, po najvišjih standardih kakovosti in če jih je odobrila InnoRenew CoE. <p>Skupni zahtevani znesek za plačilo ne sme presegati in mora biti nižji od:</p> <p>(izberite eno od naslednjih možnosti).</p> <p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 1: 240 EUR bruto na dan x 70 dni</p> <p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 2: 280 EUR bruto na dan x 55 dni</p> <p><input type="checkbox"/> Ukrajinski nacionalni strokovnjak 3: 250 EUR bruto na dan x 64 dni</p> <p style="text-align: center;">5. člen</p> <p>Plačilo bo izvedeno v enkratnem znesku, in sicer v 30 dneh po zaključku vseh dodeljenih nalog iz 2. člena.</p> <p>Plačilo bo izvedeno v evrih na bančni račun številka _____ (vpisati IBAN, SWIFT, naziv in naslov banke).</p> <p>Po potrebi bo pogodbenik na InnoRenew zagotovil obrazce KIDO in /ali A1. Za zagotovitev teh obrazcev je odgovoren pogodbenik. Rok za predložitev obrazcev je datum podpisa te pogodbe. Če obrazci ne bodo predloženi, bodo plačila obdavčena v skladu z zakonodajo Republike Slovenije.</p> <p style="text-align: center;">6. člen</p> <p>InnoRenew CoE bo kril tudi stroške poti, če bo zahtevana pogodbenikova prisotnost na lokaciji.</p> <p>Upravičeni stroški vključujejo: prenočišče, letalske vozovnice v ekonomskem razredu, lokalne</p>	<p><input type="checkbox"/> Ukraine national expert 2: 280 EUR gross per day</p> <p><input type="checkbox"/> Ukraine national expert 3: 250 EUR gross per day</p> <p>The fees are subject to the following conditions:</p> <ul style="list-style-type: none"> - the fee can be claimed only for days justified by timesheets; - the fee will be paid only if the expert accomplished tasks detailed in the Contract, within the given deadlines, to the highest standards of quality and if they were approved by InnoRenew CoE. <p>The total amount requested may not exceed and may have to be less than:</p> <p>(choose one of the following)</p> <p><input type="checkbox"/> Ukraine national expert 1: 240 EUR gross per day x 70 days</p> <p><input type="checkbox"/> Ukraine national expert 2: 280 EUR gross per day x 55 days</p> <p><input type="checkbox"/> Ukraine national expert 3: 250 EUR gross per day x 64 days</p> <p style="text-align: center;">Article 5</p> <p>The fees will be paid in a single payment, within 30 days after the completion of all assigned tasks from Article 2.</p> <p>The payment will be made in euros, on this bank account [insert IBAN, SWIFT, name and address of the bank].</p> <p>If relevant, the expert will provide the InnoRenew CoE with KIDO and/or A1 forms. It is the contracted expert's responsibility to supply these forms. The deadline for supplying the forms is the date of signature of this contract. In the absence of these forms payments will undergo taxation according to Slovenian law.</p> <p style="text-align: center;">Article 6</p> <p>InnoRenew CoE will cover travel expenses of the contracted expert in case their onsite presence is required by InnoRenew CoE.</p>
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<p>prevozne stroške (taksi, avtobus, vlak, organiziran prevoz) ali druge organizirane prevoze</p> <p style="text-align: center;">7. člen</p> <p>Pogodba začne veljati dne _____ in se zaključi dne _____.</p> <p style="text-align: center;">8. člen</p> <p>InnoRenew CoE se s to pogodbo obveže:</p> <ul style="list-style-type: none"> - zagotavljati plačilo za opravljanje dela pogodbenika v skladu s to pogodbo. - <p style="text-align: center;">9. člen</p> <p>Pogodbenik se s to pogodbo obveže:</p> <ul style="list-style-type: none"> - delovati samostojno in v sodelovanju z InnoRenew CoE, - vse naloge v zvezi s to pogodbo opravljati po svojih najboljših močeh in kvalitetno - zagotavljati pravočasne povratne informacije in odgovore na zahteve - pri opravljanju svojega dela vzdržujejo visok etični standard <p style="text-align: center;">10. člen</p> <p>Pogodba preneha veljati v naslednjih primerih:</p> <ul style="list-style-type: none"> - s pretekom obdobja, za katerega je bila sklenjena, - s sporazumom, - z redno odpovedjo pogodbe, - s sodbo sodišča, <p>Dolžina odpovednega roka je 30 dni.</p> <p style="text-align: center;">11. člen</p> <p>Vsaka od pogodbenih strank lahko predlaga spremembo oziroma dopolnitev te pogodbe ali sklenitev nove pogodbe.</p> <p style="text-align: center;">12. člen</p> <p>V primeru spora iz razmerij, ki jih ureja ta pogodba, bosta stranki spor skušali rešiti sporazumno, če to ne bo mogoče, pa pred stvarno pristojnim sodiščem v Kopru.</p>	<p>Costs eligible for reimbursement include lodging, economy class flight tickets, local transport (taxi, bus, train, shuttle), or other organised transportation.</p> <p style="text-align: center;">Article 7</p> <p>This contract starts on ____ and ends on ____.</p> <p style="text-align: center;">Article 8</p> <p>With this contract InnoRenew CoE undertakes to:</p> <ul style="list-style-type: none"> - provide payment for the work carried out by the contracted expert in accordance with this contract. <p style="text-align: center;">Article 9</p> <p>By signing this contract the contracted expert undertakes:</p> <ul style="list-style-type: none"> - work independently and in collaboration with the InnoRenew CoE, - perform all duties related to this contract to the best of their ability and in the highest quality - to provide timely feedback and responses to requests - uphold a high ethical standard in carrying out their work <p style="text-align: center;">Article 10</p> <p>This contract ceases to be valid in the following cases:</p> <ul style="list-style-type: none"> - when it expires, - by mutual agreement between the contracting parties, - by regular termination of the contract, - by Court decision, <p>The notice period for termination of this contract is 30 days.</p> <p style="text-align: center;">Article 11</p> <p>Each of the contracting parties can propose modifications or amendments to this contract or the conclusion of a new contract.</p> <p style="text-align: center;">Article 12</p> <p>The contracting parties shall attempt to settle any dispute by common agreement, should that not be</p>
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<p>V primeru spora se uporabljajo le določbe podjemne pogodbe v slovenskem jeziku.</p> <p style="text-align: center;">13. člen</p> <p>Ta pogodba je sklenjena v dveh (2) enakih izvodih, od katerih enega (1) dobi pogodbenik, en (1) izvod pa se shrani v arhivu InnoRenew CoE.</p> <p style="text-align: center;">14. člen</p> <p>Pogodba je sklenjena z dnem, ko jo podpišeta obe stranki.</p>	<p>possible, the competent Court in Koper, Slovenia shall have authority in the dispute.</p> <p>In case of a dispute only the provisions of the Slovenian version of this service contract shall apply.</p> <p style="text-align: center;">Article 13</p> <p>The contract is executed in two (2) original copies, whereof the contracted expert shall receive one (1) and one (1) shall be stored at the premises of InnoRenew CoE.</p> <p style="text-align: center;">Article 14</p> <p>This contract enters into force on the date of signing by both contracting parties.</p>
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Št./No. InnoRenew CoE: ____/2024

V/In Izola, _____

<p>Pogodbenik/Contracted expert:</p> <p>_____</p> <p>_____</p>	<p>direktor/Director:</p> <p>prof. dr. Andreja Kutnar</p> <p>_____</p>
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